

City Of Delta
INVITATION FOR BIDS

The City of Delta is accepting bids for one (1) 4 x 4 Short Bed extended cab pickup. Bids can be received by mail, email, or hand delivered and should be properly identified with the bid title. Bids are posted on the Rocky Mountain e purchasing system (Bid net) and on the City of Delta website cityofdelta.net, Bids can be received at the Delta City Office- 360 Main st Delta, Co 81416 Attention: Rod Myers, emailed to rod@cityofdelta.net until January 31 st 2019 @ 2:00 pm local time

Bids shall be labeled “4 x 4 Short bed pickup”. Bids shall be received no later than **January 31st 2019 @ 2:00 pm** Any Bidder who wishes their bid to be considered is responsible for making certain that the bid is received by the proper time. Any bid received after the scheduled Bid Submittal Deadline will not be accepted. It is the responsibility of the Bidder to see that any bid submitted shall have sufficient time to be received by the Fleet Manager before the Bid Submittal Deadline. Late bids will not be accepted.

Minimum Specifications

The unit shall come with all standard features.

See Attached sheet

BID SUBMITTAL DEADLINE. . **The Bid Submittal Deadline is January 31st, 2019@ 1:30 pm.** Late bids will not be accepted or considered. It is the Bidders' responsibility to see that their bids have sufficient time to be received before the Bid Submittal Deadline. Bids must bear original signatures. If mailing or delivering a bid send or go to **City of Delta 360 Main St, Delta, Co 81416 Attention; Rod Myers. Titled 4 x 4 pickup** or email to rod@cityofdelta.net.

REJECTION OF BIDS. **The City of Delta reserves the right to reject any bids, all bids, or any part of a bid.**

LATE BIDS. Bids not received by Bid Submittal Deadline are late. Late bids will not be considered.

QUESTIONS, INTERPRETATION, OR CORRECTION OF QUOTE DOCUMENTS.

Bidders shall notify Rod Myers promptly of any error, omission, or inconsistency that may be discovered during examination of the solicitation. Requests for interpretation, correction, or clarification shall be made in writing to Rod Myers. ***Questions regarding this solicitation must be submitted in writing***, either by mail *to* Rod Myers at 640 W 4 th St Delta, CO 81416 or email to, rod@cityofdelta.net ***and shall arrive at least four (4) working days before the Submittal Deadline.*** Any questions received after the deadline will not be addressed. Bidder’s company name, address, phone, fax number, email and contact person must be included with the questions or comments

Bidder further agrees; in addition to the terms and conditions specified herein the following terms and conditions that are a part of this bid and any resulting contract:

AUTHORIZED DISTRIBUTOR. Successful Bidder must be an authorized distributor for the product he offers, or with his bid he must submit documentation from an authorized distributor

that he has purchased the specified product/equipment from that distributor and that the distributor will honor all of the manufacturer's warranties.

COMPLIANCE WITH OSHA. Bidder agrees that all item(s) offered comply with all applicable Federal and the State Occupational Safety and Health Act, laws, standards and regulations, and that Bidder will indemnify and hold the City of Delta harmless for any failure to so conform.

DELIVERY HOURS. Unless otherwise specified, all items must be delivered to: 640W 4th St Delta, CO 81416, Monday through Friday, between the hours of 8:00 A.M. & 12:00 P.M. and 1:00 P.M. and 3:30 P.M., excluding holidays.

DEMONSTRATION OF PRODUCT. A demonstration of the item(s) offered may be required. The demonstration must be performed within City Limits of Delta.

TAXES, FEDERAL EXCISE TAX. The City of Delta is tax exempt.

F.O.B. Point. All shipments shall be made F.O.B. destination, Delta, CO. F.O.B. destination indicates that the *seller* is responsible for shipment until it is tendered to the City of Delta. Freight shall be shown separately on the lines provided.

Signatures. All information submitted by Bidder, including signatures, must be original. Copies will not be accepted.

Taxes. **The City of Delta is Tax Exempt**

BID FORM

To: City of Delta
360 Main St
Delta, CO, 81416

Atten: Rod Myers

From: _____
Name of Bidder

Mailing Address

City, State & Zip

Responding to Invitation Bid Title- 4x4 Pickup due _____ the undersigned Bidder agrees to furnish and deliver One (1) 4x4 pickup per the specifications. I/We have stated hereon the price(s) at which we will furnish and deliver the specified item(s) and will accept as full payment therefore the amount shown below.

DELIVERY DATE. State earliest delivery time on bid form.

<u>Item</u>	<u>Qty Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Ext. Total</u>
1.	() EA	(item description), \$ _____ As specified		\$ _____

Mfg. _____ Model _____ Yr of Production _____

Accessories

a. _____ \$ _____
b. _____ \$ _____

2. () EA (item description), \$ _____
As specified

Mfg. _____ Model _____ Yr of Production _____

Accessories

a. _____ \$ _____
b. _____ \$ _____

Exact Transportation Charges, if any\$ _____

Total Amount Bid\$ _____

Total Amount Bid Written in Words:

Amount Written in Words. This bid will be awarded based upon the total amount bid **as written in words.** Where there is a discrepancy between words and figures, WORDS WILL GOVERN. Where there is a discrepancy between item unit price and extended total, UNIT PRICE WILL GOVERN.

Please check your calculations before submitting your bid; the City of Delta will not be responsible for Bidder miscalculations.

Warranty Offered by Bidder. (Bidder- you provide the following information)

The Manufacturer's Warranty for item Offered is:

a. Scope:

b. Term:

Extended Warranty. Indicate terms and price of any extended warranties available for purchase commencing upon expiration of original warranty.

a. Scope:

b. Term:

c. Price per term per unit:

(Bidder –A copy of the manufacturer's extended warranty may be attached)

Service Facility. Maximum location of service facility from the City of Delta.

a. Indicate the distance in miles from the City of Delta where the service facility is located_____.

b. Give address of service facility.

Bidder's Acknowledgement of His/her Understanding of the Terms and Conditions.

Signature below verifies that Bidder has read, understands, and agrees to the conditions contained herein and on all of the attachments and agenda.

Bidder name (Person, Firm, Corp)

Signature of authorized Representative

SPECIAL PROVISIONS
SPECIAL PROVISIONS FOR VEHICLES

BRAND NAMES. Manufacturer's names, trade names, brand names, model or catalog numbers used in these specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any manufacturer or brand that meets or exceeds the quality of the specifications listed for any item.

Bids must indicate the brand name and/or manufacturer and model of each vehicle offered. Scope and length of manufacturer's warranty must also be stated.

Bids will be considered for vehicles complying substantially with the specifications herein, provided each deviation is clearly detailed, including technical data when applicable, on the forms provided or in a letter attached to the bid.

Where no deviation is indicated, bids will be interpreted to offer the vehicles as specified herein.

MINIMUM SPECIFICATIONS. These specifications are minimum specifications. Offers should be made for vehicles that meet or exceed these specifications. Bids on equipment differing in minor detail from these specifications will be considered. Differences shall be correctly stated and described in detail by the Bidder. The (Agency) will be the sole determiner of whether deviations from the minimum specifications are minor and acceptable.

CURRENT PRODUCTION YEAR. Unless otherwise specified herein, all vehicles furnished shall be new and unused and of the current production year. Bids for vehicles of earlier production years, or for vehicles that have been previously used, will be rejected. **The following will be considered current production years and no preference will be given to either year: (Buyer - insert years – example: 2002 and 2003).**

PRE-DELIVERY SERVICES. All pre-delivery services, including the filling of all liquids necessary for operation, shall be made before delivery. Any charges for pre-delivery services must be shown on Bidder's Bid Form. All manufacturer and supplier/dealer warranties shall be provided upon delivery. Vehicles must be equipped with air pollution and exhaust emission control apparatus, meeting current Federal and State of (State) requirements.

STANDARD EQUIPMENT. All standard equipment, accessories, and safety items offered by the manufacturer for the proposed vehicle must be included in the unit price.

VEHICLE CODE. Vehicles and accessories shall conform to the (State) Vehicle Code, Department of Transportation and, if applicable, to the Safety Orders of the Division of Industrial Safety and current requirements of the Occupational Safety and Health Administration (OSHA).

VEHICLE REGISTRATION FORMS. Supplier shall furnish three copies of billing invoice, application for registration of new vehicle(s) completed in full, at the time of delivery.

