



---

360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

---

**REQUEST FOR PROPOSALS  
CITY OF DELTA WEED CONTROL  
May 2, 2018**

**PURPOSE OF REQUEST**

The City of Delta is requesting proposals from qualified persons to maintain weeds, grass and vegetation within areas specified by the City to a height of six (6) inches or less as required by Municipal Code.

**PROJECT SCOPE**

Proposals shall describe in detail how areas are to be maintained.

- Weeds shall be maintained from the date of the Notice to Proceed (estimated by the week of May 28, 2018) through October 31, 2018 and from March 15 through October 31, 2019.
- All areas shall be sprayed at minimum twice per year as outlined in specifications.
- All areas shall be maintained at less than 6 inches in height during the stated time period. This may be accomplished through spraying procedures and mowing or weed whacking if necessary. See Exhibits C and D for treatment areas which are the areas to be maintained.

**SUBMITTAL INFORMATION**

Please include the following with bid package:

1. Cover letter with company name, address, phone number, email address and the number of years in business.
2. Bid amounts for each year (2018 and 2019).
3. Type of equipment to be used.
4. Type of sprays to be used: List specific brands and supply MSDS/SDSs sheets.
5. Proof of insurance (general liability, auto, and worker's compensation) as outlined in Exhibit A, Professional Services Contract.
6. Copy of applicator license for using spray chemicals.
7. Extra work charges: Provide rate sheet for additional work to be performed at owner's request that may be beyond the scope of the agreement. Break out the charges for use of various equipment and labor type charges.

**SELECTION**

The City reserves the right to select and award contracts to the most qualified bidder based on the following criteria: demonstrated insight, practical experience, technical knowledge, understanding of the issues of the community, and the ability to perform in a timely manner. These are guidelines and not meant to be all inclusive. Interviews may be performed to better assess the bidders ability to perform the tasks as specified.

This Request for Proposal (RFP) does not commit the City of Delta to award a contract, nor to pay any costs incurred in the preparation and submission of proposals in anticipation of an agreement. The City of Delta reserves the right to accept or reject any or all proposals received as a result of the RFP, to negotiate with all qualified firms, and to cancel or change the RFP. Should the City proceed with engaging a contractor for weed control, the contractor will be required to sign the City's Professional Services Agreement as drafted in Exhibit A.

**DEADLINE**

Complete bid submittal packages must be submitted by 12:00 p.m. on May 16, 2018. Bids will be accepted in hard copy form in sealed envelope at the City of Delta, 360 Main Street, Delta, CO 81416 or via email to [betsy@cityofdelta.net](mailto:betsy@cityofdelta.net).

**INQUIRIES**

For more information contact: Betsy Suerth, Public Works and Utilities Director, City of Delta, at [betsy@cityofdelta.net](mailto:betsy@cityofdelta.net)

