



### APPLICATION FOR ADDRESS – NEW/CHANGE/ACTIVATION

Date Submitted: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Present Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Present address or legal description of property to be addressed: *(Please provide an adjacent address if none available.)*

\_\_\_\_\_  
\_\_\_\_\_

Parcel # \_\_\_\_\_

Tax ID # \_\_\_\_\_


Property Type:     SINGLE FAMILY DWELLING     COMMERCIAL     APT/CONDO/TOWNHOME

Reason for Request:     NEW ADDRESS     ADDRESS CHANGE     ADDRESS ACTIVATION  
(subdivision lots with pre-address)

In section below, please sketch items below:

- Subject property with structure(s)
- Driveway locations
- Distance of center of driveway to property boundary

Allow 5-7 business days to process Application for Address

A large, empty rectangular box with a thin black border, intended for the applicant to sketch the property, structures, and driveway locations as specified in the instructions above.